

PROPOSAL RESPONSE – JURY SYSTEM SOFTWARE

RFP Number: 2024-08
IFB Title: Jury System Software for Cherokee County, Texas
IFB Due: 2:00 PM CDT, Thursday, October 31, 2024
Addendum No.: 1
Issued (Date): October 17, 2024

The following items are added to RFP #2024-08 – Request for Proposals for Jury System Software

TO BIDDER: This Addendum is an integral part of the RFP package under consideration by you as a Bidder in connection with the subject matter herein identified. Cherokee County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFP package – **including all addenda**. For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder’s sealed proposal**. If the Proposal has already been received by the Cherokee County Auditor, Bidder should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum:

- 1. Questions and Answers**

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Authorized Signature (Bidder)

Witness

Title of Person Signing Above

Witness

Typed Name of Business or Individual

Approved by _____ Date: _____

Address

1. Question: How many users will access to the new system?

Answer: Eight (8)

2. Question: How many jurors are summons annually?

Answer: Fifteen thousand (15,000)

3. Question: What is the current Jury Management System?

Answer: NetData

4. Question: Is data conversion required?

Answer: We are not sure if this will be necessary at this time.

5. Question: Is the County interested in summons printing and mailing services?

Answer: Yes

6. Question: What is the County's budget for this project and annual software fees?

Answer: The project will be paid for from funding that Cherokee County received from the American Rescue Plan grant and the amount allocated for this project is \$210,000. Future annual software fees will be budgeted for in each subsequent budget year.

7. Question: What is the desired go-live date?

Answer: March 2025

8. Question: Will the County accept digital signatures on proposal forms? (i.e. through DocuSign)

Answer: Yes